

5 reasons you won't want to miss this seminar!

1. You'll learn about rules and regulations on the practice of architecture.
2. You'll review law on design professional service corporations.
3. You'll learn rules on unprofessional conduct, including how to avoid fraud and dishonesty.
4. You'll outline contract law including scope of services, changes, contract terms, and breach of contract.
5. You'll review barrier-free laws and standards and accessibility issues.

Visit halfmoonseminars.com for 1.0 hour webcast offerings.



HalfMoon Education Inc.
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HalfMoon Education Inc. presents:

Legal Issues for New York Architects

Ronkonkoma, New York • Tuesday, December 4, 2012

Learn about issues in accessibility, and compliance with barrier-free requirements

Analyze basics of contract law and administration

Explore ways to comply with rules on unprofessional conduct

Review recent developments in New York city and state building codes

Define the practice of architecture and its rules and regulations

This AIA-approved seminar offers New York architects up to 7.0 HSW Contact Hours.



Agenda

Complying with the Rules and Regulations on the Practice of Architecture

J. Caravella

Defining the practice of architecture
Powers and duties of the New York State Education Department
Requirements for licensing and renewal
Grounds for disciplinary action
Procedure for investigation and hearing
Reviewing the types of disciplinary actions
Recent and anticipated changes to statutes and rules

Complying with New York Rules on Unprofessional Conduct, Part 29.3

K. Steele

Avoiding fraud and dishonesty
Signing and sealing documents
Preventing conflicts of interest
Identifying practices that are not unprofessional conduct

Understanding and Complying with Barrier-Free Requirements

J. Caravella

When do standards apply?

- New construction/renovation

 Which laws/standards apply?

- Accessibility Guidelines for Buildings and Facilities
- Fair Housing Accessibility Guidelines
- Local guidelines

 Current issues in accessibility

Design and Construction Contract Law and Administration

K. Steele & J. Caravella

Understanding the basics of contract law
Standard forms of agreement
Negotiating contract terms
Contract documents and formation
Scope of services and changes
Warranties and guarantees
Making changes to contracts
Breach of contract

Understanding and Complying with the Law on Design Professional Service Corporations

K. Steele

Complying with corporation ownership requirements
Complying with corporation leadership requirements
Utilizing other forms of business organizations

Building Code Update

J. Caravella

Recent and anticipated developments in New York City or State building codes

About the Seminar

Tuesday, December 4, 2012

Holiday Inn Long Island-Islip Airport (631) 585-9500
3845 Veterans Memorial Highway
Ronkonkoma, New York 11779

\$259 for one or \$239 each for three or more from the same company, registering at the same time. Each registration includes one copy of *Legal Issues for New York Architects*.

It's easy to register. Enroll today!

Pre-registration is recommended. Walk-ins will be accepted if space is available. You will be contacted if any scheduling changes occur. We do not send confirmations.

- Register online at www.halfmoonseminars.com
- Make check payable to **HalfMoon Education Inc. (HEI)** and return with form to HalfMoon Education Inc., PO Box 278, Altoona, WI 54720-0278
- Fax the attached form to **(715) 835-6066**.
- Call **(715) 835-5900** to register over the phone.

Cancellations: Cancel at least 48 hours before the start of the seminar (CST), and receive a full tuition refund, minus a \$10 service charge for each registrant. If you cancel after that time, you may choose to apply a credit toward another seminar or the CD/manual package. You may also send another person to take your place.

Earn continuing education credit!

This seminar is open to the public and offers up to 7.0 HSW continuing education hours for New York architects.

HalfMoon Education Inc. is deemed a New York-approved continuing education provider for architects via its affiliation with the American Institute of Architects.

This event is approved by the American Institute of Architects for 7.0 HSW Learning Units (Sponsor No. J885).

New York architects with continuing education requirements in other states will be able to apply the hours earned at this seminar, in most cases. Refer to specific state rules to determine eligibility.

Attendance will be monitored, and attendance certificates will be available after the seminar for most individuals who complete the entire event. Attendance certificates not available at the seminar will be mailed to participants within fifteen business days.

CD/Manual Package: An audio recording of this seminar is available for \$269 (including shipping). Allow five weeks from the seminar date for delivery. Please refer to specific state licensing rules or certification requirements to determine if this learning method is eligible for continuing education credit. **Note:** New York architects cannot earn continuing education credit with this product.

Registration
8:00 - 8:30 a.m.
Morning Session
8:30 a.m. - 12:00 p.m.
Lunch (On your own)
12:00 - 1:00 p.m.
Afternoon Session
1:00 - 5:00 p.m.

Faculty

John Caravella *The Law Offices of John Caravella, P.C., Uniondale*

Mr. Caravella is a construction attorney and former practicing project architect. The law firm he founded has offices in Uniondale and Manhattan. He represents architects, engineers, contractors, subcontractors, and owners in all phases of contract preparation, litigation, and arbitration. Mr. Caravella has been appointed to serve as a member of the Construction Industry Panel of Neutrals to the American Arbitration Association. Having originally earned his Associate in Construction Technology degree, followed by a Bachelor of Science degree in Architectural Technology, he spent a decade working in architecture. Project responsibilities ranged from commercial and tenant renovations in Manhattan to high end custom residences in the Hamptons with highly respected architectural firms. With the specific purpose of serving the legal needs of the construction community, Mr. Caravella then earned his Juris Doctorate degree from Nova Southeastern University in Fort Lauderdale, Florida. He is admitted to all state courts of New York and Florida. Mr. Caravella is a member of the Nassau County Bar Association Construction Law Committee, the American Institute of Architects Long Island Chapter Association, and the U.S. Green Building Council-Long Island Chapter. He writes for *The Construction Law Blog* and serves of counsel to the Steele Law Firm, P.C. on construction matters.

Kimberly A. Steele *The Steele Law Firm, P.C., Oswego*

Ms. Steele is the founding member of the Steele Law Firm, P.C., a multi-jurisdictional practice with offices throughout the United States that represents clients in commercial litigation, commercial transactions, construction law, and suretyship. The firm was awarded the New York State Certified Woman-Owned Business Enterprise designation in 2010. Ms. Steele graduated, *magna cum laude*, from Elmira College on a full academic scholarship, attended the Université de la Sorbonne in Paris, France also on full academic scholarship, and received her Juris Doctor from Albany Law School of Union University. Ms. Steele has previously served as corporate counsel and vice president of commercial sales of a Central New York community bank. The Steele law firm represents commercial parties with respect to land development, financing, economic incentive programs, zoning, land use issues, environmental cleanup, minority business status, and multi-party program participation including with the Small Business Administration, Certified Development Companies, and Industrial Development and Community Development Agencies. The firm also has extensive dealings in large volume banking and collection matters with attention to commercial foreclosures, loan workouts, UCC Article 9 issues, lender liability, creditors' rights, judgment enforcement, priority disputes, trust diversion, and bankruptcy. The firm assists clients with collateral accounting, preservation, seizure, and liquidation.

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Legal Issues for New York Architects

Yes, I will attend — Ronkonkoma, New York - Tuesday, December 4, 2012
\$259 for a single registrant or \$239 each for three or more from the same company registering at the same time. (Manual included.)

No, I am not attending. Please send me the CD/Manual Package:
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I need special accommodations. Please contact me.

Tuesday, December 4, 2012

Complete the following for each registrant.
Attach duplicate forms if necessary.

Company/Firm:

Address:

City:

State:

Zip:

Phone Number:

Name:

Position:

Name:

Position:

Name:

Position:

Detach entire panel. Send via fax to 715-835-6066 or by mail to HEI, PO Box 278, Altoona, WI 54720-0278.

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